



DEPARTMENT OF THE ARMY
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY
2E SHERIDAN ROAD
FORT BLISS, TX 79916-6501

ATSS-CDA

1 July 2020

MEMORANDUM FOR ALL ASSIGNED/ATTACHED PERSONNEL,
NONCOMMISSIONED OFFICER ACADEMY

SUBJECT: Vehicle Safety and Accident Report (Policy Letter #8)

1. Reference AR 385-10.
2. The purpose of this policy is to establish guidelines for vehicle safety, accident prevention, and reporting procedures.
3. Persons driving military or privately owned motor vehicles must assume full responsibility for the safety of their vehicle, passengers, and cargo.
4. Driving while under the influence of alcohol or drugs is against the law and can lead to accidents, injuries, and even fatalities. Personnel are reminded that drinking intoxicating beverages and driving do not mix. Driving while intoxicated (DWI) or Driving Under the Influence (DUI) are serious offenses and if charged/convicted can bring about the suspension of driving privileges on and off the installation, incarceration, punishment under the provisions of the uniform code of military justice (UCMJ), and/or separation from the military.
5. The military police issue traffic citations for on-post violations and the civilian authorities do likewise for off-post violations. Persons who receive citations are subject to attending remedial drivers training, which is conducted during off-duty hours and may be further subjected to disciplinary actions and/or fines by the United States Magistrate Court. Obey traffic rules and drive defensively at all times. Accidents that destroy property or causes personal injury must be reported to the chain of command and an accident report, DA Form 285, will be prepared in accordance with AR 385-40. The form is to be forwarded to the next higher headquarters within five working days, so timeliness with regards to reporting is imperative.
6. Accidents occurring on-post must be reported to the Provost Marshall immediately. Do not leave the scene of an accident until released by the investigating military police or proper authority. Accidents occurring off-post must also be reported prior to departure from the scene of the accident.
7. All personnel will have their privately owned vehicles (POV) inspected by their supervisor or a designated individual prior to each long weekend, holiday weekend/period, or leave/pass period in which the Soldier will be driving their POV.

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A record will be kept of the inspections by the Safety NCO. Personnel will be given time to correct noted deficiencies prior to re-inspection. The inspection will cover the basic safety features of the automobile (tires, lights, signals, brakes, etc.) and is done in the interest of preventing accidents and saving lives. The results of each failed inspection will be reported to the chain of command for awareness/action.

8. POC for this memorandum is the undersigned at 568-2440.

MONTAE M. CLARKE
CSM, USA
Commandant