



DEPARTMENT OF THE ARMY
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY
2E SHERIDAN ROAD
FORT BLISS, TX 79916-6501

ATSS-CDA

1 July 2020

MEMORANDUM FOR ALL ASSIGNED/ATTACHED PERSONNEL,
NONCOMMISSIONED OFFICER ACADEMY

SUBJECT: **Safety (Policy Letter #6)**

1. References:

- a. AR 385-10, The Army Safety Program.
- b. TRADOC Regulation 385-2, TRADOC Safety Program.
- c. NCOL CoE Safety Standard Operating Procedures.

2. Purpose: To outline the Commandant's Safety Program.

3. Protecting our resources, both personnel and property, equates to value added assets that enhance our ability to accomplish our mission successfully. Deliberate Risk Assessment Worksheet (DRAW) serves as the Army's primary tool in accident reduction by providing a systematic process for identifying, assessing, and controlling hazards. Safety achieved through the integration of DRAW is the commander's business. The following procedures are in effect:

- d. Executive Leaders, directors, and supervisors are safety officers for their activities.
- e. Deliberate risk assessment worksheet will be an integral part of planning, preparing, and executing all operations and training.
- f. Command risk decision authority will be in accordance with reference 1b. The standard for DRAW is leadership, at the appropriate level of authority, making informed decision to control hazards and minimize risk.

4. I expect all leaders to prevent accidents and injuries through personal involvement, risk management integration and adherence to standards. Be safety conscious and proactive in isolating and correcting unsafe conditions that may lead to accidents. Ensure personal injuries, property damage, and "near misses" under your area of responsibility are brought to your attention.

5. POC for this memorandum is the undersigned at 568-2440.

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MONTAE M. CLARKE
CSM, USA
Commandant