



DEPARTMENT OF THE ARMY
HENRY H. LIND NONCOMMISSIONED OFFICER ACADEMY
INSTRUCTOR TRAINING COURSE
JOINT BASE LEWIS-MCCHORD, WASHINGTON 98433-9500

Welcome to the Common Faculty Development - Instructor Course (CFD-IC).

This class will be conducted at the Henry H. Lind NCO Academy Instructor Training Course classroom located in room 16 of building 5999 on 41st Division Drive, Joint Base Lewis-McChord, WA 98433, (253) 967-4879 (DSN - 357). Class meets daily during the hours of 0800-1600.

CFD-IC is for individuals assigned to positions coded as instructors who instruct and facilitate training in The Army School System (TASS). CFD-IC consists of a blended learning approach.

Uniform/Attire: Civilian attire is encouraged for all students, but it must be semi-casual at a minimum. If you chose not to wear civilian attire, the appropriate uniform/work attire that is normally worn in your workplace will be worn. **Do not wear T-shirts, sweatshirts, hoodies, torn street clothes, shorts or clothing that may be offensive.**

You will have a computer for use during the course, but it cannot be taken out of the classroom. If you are able to obtain a computer with Microsoft Office, it will assist with the preparation of your presentation during off duty hours. Ensure that you are familiar with Microsoft Office 2013 PowerPoint and Word. You will be required to create a lesson plan using MS Word and slides for your class using MS PowerPoint. If you need assistance with using Microsoft Word and Power Point 2013 prior to attending the course you can follow the links below for information.

Again, welcome to the Common Faculty Development - Instructor Course. We look forward to working with you!