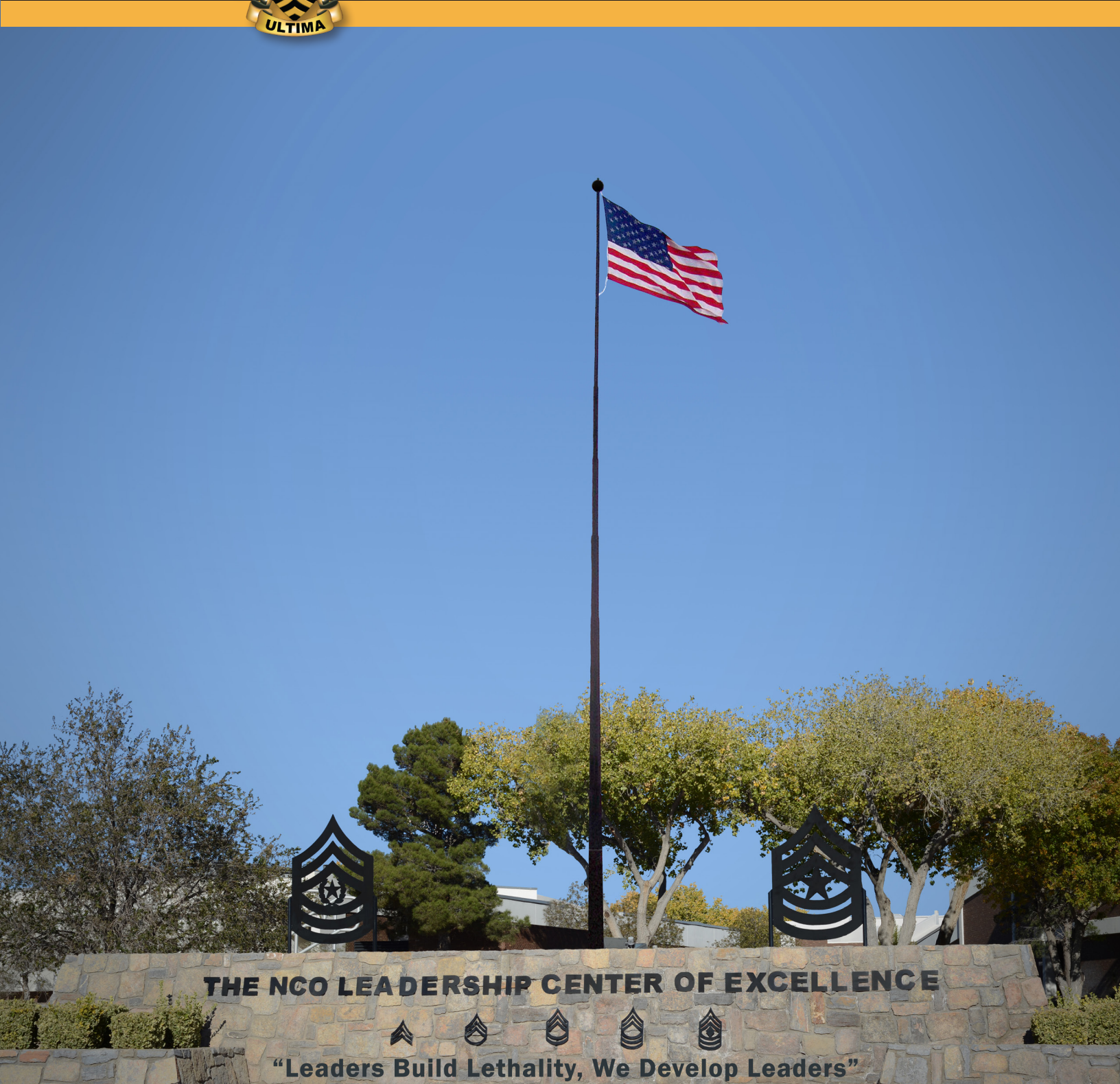




THE NCO LEADERSHIP CENTER OF EXCELLENCE



SPOUSE WELCOME PACKET



WELCOME

Welcome to the Noncommissioned Officer Leadership Center of Excellence. You are about to join an elite organization that is known throughout the world as the premiere institution for NCO and Enlisted leader professional military education and the mission to develop agile and adaptive noncommissioned officers that meet the challenges of unified land operations in an era of persistent conflict.

As a spouse, you are also now a part of the NCOLCoE family, and as such, we have created this resource packet to ensure you are aware of the services available to you here within the NCOLCOE Campus while attending the Sergeants Major Academy. In addition to the resources available to you on the installation, we hope that our available services will ensure you and your family have a seamless and successful transition into our organization. We wish you and your service member the best of luck! Welcome to NCOLCOE!

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THE NCO LEADERSHIP CENTER OF EXCELLENCE

Our Vision

The premier institution driving innovative development for enlisted leaders; constantly focused on readiness.

Our Mission

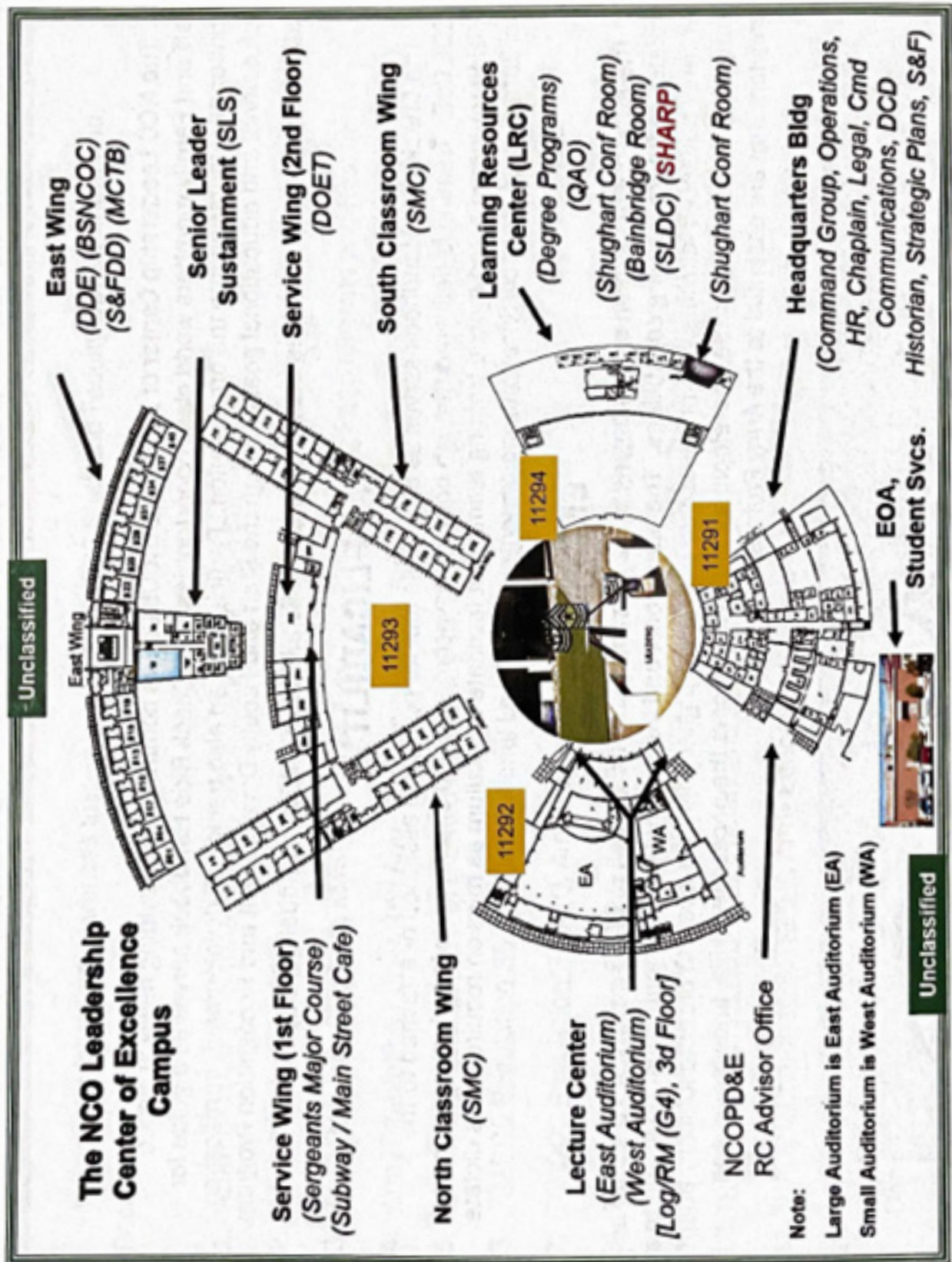
Provide professional military education that develops enlisted leaders into fit, disciplined, well-educated professional capable of meeting the challenges of an increasingly complex world.

What We Are For

Develop, integrate, and deliver education and training readiness.

*“Leaders Build Lethality,
We Develop Leaders”*

CAMPUS MAP



SGM-A CLASS 72 - COURSE CALENDAR

SERGEANTS MAJOR ACADEMY



Notes:

All semesters have thirty-two (32) total days:
 Thirty (30) 5-hour academic days plus two (2) 8-hour academic days for P930.17 (Capstone Brief) and P930.18 (Counseling/Feedback).
 Semester breaks: Two (2) 8-hour academic days in students' core room for P930.10 (PWP) and P930.19 (Capstone Paper) after 1st through 4th Semester. To complete P930.10 (PWP) hours, added 17 December (non-semester day).

Foundations will start 5 Aug at 1300 and end on 16 August (7 academic days) (43 in-class hours).
 S303 will start on 23 May and end on 10 June (12 academic days).

Key Dates:

2 Aug 2021 : CL72 Students Report
 5 Aug 2021 : Begin Foundations
 17 Jun 2022 : CL72 Graduation

2 Class 72 Reports 6 Start of Foundations Ceremony 13 Opening Ceremony 17 Start 1 st Semester	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022
11 Veterans Day 12 Training Holiday 24 End of 2 nd Semester 25 Thanksgiving 26 Training Holiday 30 Start of 3 rd Semester	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
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This schedule is subject to changes

■ Course Start/End ■ Holiday (No Class) ■ Core Room ■ Semester Start ■ Semester End



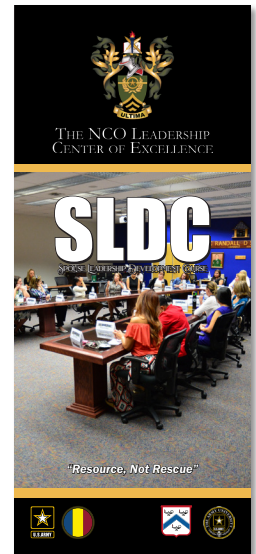
Class 72 Calendar

"Leaders Build Leadership, We Develop Leaders."

SPOUSE LEADERSHIP DEVELOPMENT COURSE

Spouse Leadership Development Course Handbook

This book is designed for senior spouses who cannot attend the resident Spouse Leadership Development Course (SLDC) at Fort Bliss, Texas. The Spouse Leadership Development Course (SLDC) is a 40 hour course conducted by the Noncommissioned Officer Leadership Center of Excellence (NCOLECoE) and Sergeants Major Academy (SGM-A). The course offers an introduction to a number of extremely important topics for spouses who are entering into a command team at the battalion level. Lessons cover a wide range of topics from protocol and etiquette, Red Cross, Army Emergency Relief, and public speaking. The course emphasizes the senior spouse's role as a member of a battalion command team and the advisor to the commander's spouse on all issues related to enlisted Soldiers and their Families. Access the Flipbook version online or download the PDF by accessing the Course Information section below.



Registration

Registration for SLDC is now open. Please review the Class Schedule in the Course Information section and pick the days and time frames that best suit your schedule.

POC: Michelle Mebane
Chief, SLDC

Work: (915) 744-1201

Cell: (803) 629-8030

Email: michelle.m.mebane.civ@mail.mil

HUMAN RESOURCES

The Human Resources Directorate (HRD) is a primary staff section which directly supports The NCOL CoE. Its primary activity is to provide administrative and personnel oversight and advice to the Commandant.



The Human Resources Directorate is an operating agency within The NCOL CoE, focused primarily on improving the career management of Army Soldiers and Civilians. The Human Resources Directorate provides world class human resources and administrative support to the Army's premier enlisted Professional Military Education (PME) organization, The NCOL CoE.

The Human Resources Directorate oversees and executes The NCOL CoE's Talent Management Strategy by promoting the vision of dynamic personnel growth as The NCOL CoE and United States Army Sergeants Major Academy transforms to a degree-producing institute of higher learning. The Human Resources Directorate postures the organization for success with sufficient manpower resources by anticipating future needs and programming increased manning to meet those demands.

ID CARD SECTION

Requirements

To make an appointment, email the following:

usarmy.bliss.ncolcoe.mbx.ncolcoe-g-1@mail.mil

Department of Defense List of Acceptable Identity Documents

Applicants are required to provide two forms of identity source documents in original form. The identity source documents must be bound to that applicant and shall be neither expired nor cancelled. If the two identity source documents bear different names, evidence of a formal name change must be provided.

ID CARD SECTION - CONT.

Primary Identity Source Document

- U.S. Passport or a U.S. Passport Card;
- Permanent Resident Card or an Alien Registration Receipt Card (Form I-551);
- Foreign passport;
- Employment Authorization Document that contains a photograph (Form I-766);
- Driver's license or an identification (ID) card issues by a state of possession of the United States provided it contains a photograph;
- U.S. Military ID card;
- U.S. Military dependent's ID card; or
- Personal Identity Verification (PIV) Card.

Secondary Identity Source Document

The secondary identity source document may be from the list above, but cannot be of the same type as the primary identity source document. An expired Common Access Card or Uniformed Services Identification card may be used as a secondary identity source document for reissuance of the same type of identification card, but is not acceptable for initial issuance.

- U.S. Social Security Card issued by the Social Security Administration;
- Original or certified copy of a birth certificate issued by a state, county, municipal authority, possession, or outlying possession of the United States bearing an official seal;
- ID card issued by a federal, state, or local government agency or entity, provided it contains a photograph;
- Voter's registration card;
- U.S. Coast Guard Merchant Mariner Card;
- Certificate of U.S. Citizenship (Form N-560 or N-561);
- Certificate of Naturalization (Form N-550 or N-570);
- U.S. Citizen ID Card (Form I-197);
- Identification Card for Use of Resident Citizen in the United States (Form I-179);
- Certification of Birth Abroad or Certification of Report of Birth issued by the Department of State (Form FS-545 or Form DS-1350);
- Temporary Resident Card (Form I-688);
- Employment Authorization Card (Form I-688A);
- Reentry Permit (Form I-327);
- Refugee Travel Document (Form I-571);
- Employment authorization document issued by Department of Homeland Security (DHS);
- Employment Authorization Document issued by DHS with photograph (Form I- 688B);
- Foreign ID with photograph;
- Driver's license issued by a Canadian government entity; or
- Native American tribal document.

Contact the NCOLCoE G1 for more information or to schedule an appointment

Phone: 915-744-8349 | Location: BLDG 11291 | Hours: 0900-1600
usamry.bliss.ncolcoe.mbx.ncolcoe-g-1@mail.mil

CHAPLAIN

The NCOLCoE's Ethics Advisor (Staff /Chaplain) serves as the Sergeants Major Course Ethics Instructor and Staff Chaplain. The Chaplain provides religious support to the Soldiers, Civilians, and Family members of The NCOLCoE Community and advises the leadership to ensure the 'free exercise' rights for all Soldiers are upheld, including those who hold no faith. The Chaplain also performs religious support activities according to his/her faith and conscience and provides religious support of other faith groups by coordinating with another chaplain or qualified individual to perform the support needed.

Additionally, the Chaplain provides counseling, training, and ministry of presence throughout the many different activities within the Fort Bliss and Noncommissioned Officer Leadership Center of Excellence Community. The Chaplain leads prayer at official ceremonies including graduations, distinguished service recognition ceremonies, award presentations, and other observances. The Chaplain is in charge of the United States Army Sergeants Major Academy Memorial Chapel and leads the Protestant Weekly Worship service.

Ready to support!

Pastoral Care & Counseling

Marriage, family, stress, grief, job-related, crisis counseling, & hospital visitation
 100% Confidential

Single Soldier & Marriage/Family Weekend Retreats

Lodging, meals, training, & fun are covered!
 Held every Quarter

Religious Services

USASMA Memorial Chapel
 Protestant Service
 Sundays at 1000 hrs.
 (Please see the full list of available worship services)

Spiritual Resilience Wednesdays

Devotional, 0830 – 0900 hrs.
 Shughart Conference Room
 (Learning Resource Center, 2nd floor)

Ethics, Master Resilience, & Suicide Prevention

Command Advisor Moral, Morale, & Ethical Climate

Support Resources

Chaplain Joseph Salem

Bldg. 11291, Room A10
 ☎ Office: 915-744-2270
 📱 Mobile: 915-238-5925

Fort Bliss Army Community Service (ACS)

Website: bliss.army.mwr.com
 ☎ Office: 915-569-4227

Behavioral Health

Mendoza Clinic (2nd Floor)
 ☎ Office: 915-742-1022

Military Family Life Counselor (MFLC)

☎ Mobile: 915-525-4330

Military OneSource

Website: www.militaryonesource.mil
 ☎ Office: 800-342-9647

Worship Opportunities

Center Chapel One 315 Pershing Road	Liturgical Protestant Service: Sunday at 10 a.m. Catholic Mass: Wednesday Confession at 10:30 a.m. Saturday Confession at 4 p.m. Saturday Mass at 5 p.m. Sunday Mass at 11:00 a.m. Daily at 11:35 a.m.
Chapel Two 1542 Sheridan Road	Jewish Services: Friday at 7 p.m. Saturday Torah Study 10 a.m.
Chapel Three 1441 Pershing Road	Samoa Service: Sunday at 11:15 a.m.

Chapel Five 5312 Buffalo Soldier	German Protestant: Sunday 10 a.m. on Even Days German Catholic: Sunday 10 a.m. on Even Days Gospel Service: Sunday at 8:30 a.m. Bliss Community Chapel: Sunday at 11:00 a.m. Latter Day Saints Service: Sunday at 2:00 p.m.
1st AD Chapel 11272 Biggs Street	Protestant Service: Sunday at 10 a.m.
USASMA Memorial Chapel 11275 Biggs Street	Muslim Service: Friday & Sunday at 12:30 p.m. Wiccan Open Circle: Thursday at 7 p.m.

Spiritual Resilience Wednesdays!

Who: All are Welcome!

What: Devotional

When: Every Wednesday, 0830-0850 hrs.

Where: Shughart Conference Room (LRC, 2nd floor)

Why: To build community, character, and spiritual resilience... **Together**

Personnel of any faith or no faith affiliation are welcome to attend. Devotionals will follow a Christian worldview.

Chaplain (Major) Joseph Salem
 Office: Bldg. 11291, Room A10
 ☎ Office: 915-744-2270
 📱 Mobile: 915-238-5925

NCOLCOE LEGAL OFFICE

Providing limited Legal Assistance Services to NCOLCoE Soldiers, Retirees and their Family members, including:

- Powers of Attorney
- Notarizations
- Fort Bliss Legal Assistance information
- Will worksheets (Wills are executed only at Fort Bliss Legal Assistance Office)

Powers of Attorney and notarizations are done on a walk-in basis or by appointment depending on the availability of the NCOLCoE Paralegal NCO.

NCOLCOE CONTACT INFORMATION

NCOLCoE Paralegal NCO

Building 11291 SGT E. Churchill Street

Room 506A (Next to Campus Shoppette)

915-744-6732

FORT BLISS LEGAL ASSISTANCE OFFICE

All other Legal Assistance Services are provided by the Fort Bliss Legal Assistance Office on main (West) Bliss.

GENERAL LEGAL ASSISTANCE HOURS

Monday, Tuesday, Wednesday, and Friday 0900-1600

Thursday 1300-1600

Closed for Lunch 1145-1300

LOCATION

Building 113, Pershing Road (Cassidy Gate Entrance)

Fort Bliss, TX

915-568-7141

EMAIL ADDRESS FOR APPOINTMENTS

usarmy.bliss.hqda-otjag.mesg.bliss-legal-assistance-office@mail.mil

LEARNING RESOURCES CENTER

What does the LRC have to offer NCOLCoE family members?

Scholarly Journals

Journal articles are available through ProQuest with a sponsored AULS Library Account

Periodicals

There are over 130 current magazine subscriptions available for browsing at the LRC

Online Catalog

Books can be searched and reserved online with a sponsored AULS Library Account

University Library

The LRC is an academic library with books that support students and their families

Space to Research and Study

There are 15 computers with commercial Internet on the 2nd floor and plenty of study space

E-Books

There are thousands of e-Books available through the Academic eBook Collection

See Angie, Jane or Dave for more information!

<https://www.ncolcoe.army.mil/Administration/Learning-Resources-Center/>

Hours: Monday-Friday 0800-1700 | 915.744.8451

EQUAL OPPORTUNITY

Equal Opportunity Advisor

The mission of the Equal Opportunity Advisor (EOA) is to serve as the principal advisor to the Commandant on all matters pertaining to Equal Opportunity (EO). The EOA assists the Commandant in fostering an environment of dignity and respect for Soldiers, Civilians and Family members assigned to the NCOL CoE.

The Equal Opportunity Advisor is the Commandant's direct assistant for equal opportunity and fair treatment for military personnel, Department of the Army Civilians, and family members without regard to race, color, gender, religion or national origin, and seeks to provide an environment free of unlawful and offensive behavior.

The Equal Opportunity Advisor also serves as a liaison between the students, staff and faculty of the NCOL CoE on all equal opportunity issues and concerns.

The Equal Opportunity Advisor conducts mission focused and specific equal opportunity training for all assigned elements in accordance with Army Regulation 600-20.

The Equal Opportunity Advisor assists and advises on the planning, rehearsal and performance of all special and ethnic observances that take place on our campus. The Equal Opportunity Advisor is responsible for reviewing all phases on behalf of the Commandant to ensure regulatory guidance is met.

The Equal Opportunity Advisor also plans, conducts and administers Command Climate Surveys as needed, in support of the Commandant's Equal Opportunity Program.



Military Equal Opportunity

Diversity, Equity, Inclusion
Maximize human potential
Ensure fair treatment
Eliminate *discrimination*
Prevention *harassment*

Bystander Intervention
Actively *intervenes*
Safely *engages*
Avoids violence

Reporting Options
Formal
Informal
Anonymous

NCOLCoEOA:
Office: (915) 744-1061
Cell: (915) 494-8886
e-mail: david.m.sanders68.mil@mail.mil
Rm 14 in the LRC (Bldg. 11294)



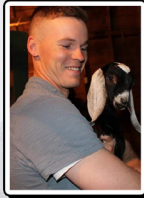
SFC David M. Sanders Sr.

SEXUAL ASSAULT RESPONSE COORDINATOR/ VICTIM ADVOCATE


The NCOLCoE Sexual Harassment Assault Response and Prevention (SHARP) Program is committed to eliminating sexual violence before it begins. We use Unit of Efforts (UOE) to promote a culture where sexist behaviors, sexual harassment, and sexual assault are not tolerated, and four Lines of Efforts (LOEs): advocacy, prevention, awareness, and training. Advocacy aims to empower victims, encourage reporting, and facilitate recovery. With the options of face to face support or dialing the twenty-four hour Fort Bliss Operating Center (FBOC) SHARP hotline (877-995-5247), confidential advocacy is convenient to access. The most effective weapon against inappropriate sexual behavior without a doubt is prevention. The NCOL CoE has two portable SHARP tools for Soldiers and Civilians. All have the option to carry the ULTIMA SHARP card or download/have access on their phone to the ULTIMA SHARP application.

We use focus groups, discussion groups and realistic “What Would You Do” by standard training as venues to promote this behavior change. In addition to the anti-harassment policies, the SHARP program has developed a few best practices to support awareness: growing an anti-sexual violence reference section located in the Learning Resources Center; every year in April, The NCOL CoE dresses in denim to support Denim Day; setting up information booths monthly in high traffic areas around the academy, and providing monthly briefs to installation newcomers with as many as two hundred in attendance. We also provide training at The NCOL CoE’s monthly welcome briefs and to the Sergeants Major Course Distance Learning. This reinforces alignment with changing policies and raises awareness of available resources.

DO YOU NEED HELP?

 <p>SFC TAMAYO, MOSES NCOLCoE SARC Office: 915-744-1183 Cell: 915-892-5137</p>	 <p>MR. GARY, ARTHUR NCOLCoE Victim Advocate Office: 915-744-2279 Cell: 915-471-5177</p>
 <p>SSG THOMPSON, KERRION NCOLCoE Victim Advocate (Collateral Duty) Office: 915-744-8009 Cell: 915-282-3374</p>	 <p>SSG DUNKLEBERGER, STEVEN NCOA Victim Advocate (Collateral Duty) Cell: 928-965-8422</p>

CALL US!





NCOLCOE 24/7 SHARP HOTLINE: 915-892-5137




1AD & FORT BLISS 24/7 SHARP HOTLINE: 915-245-8991

DOD SAFE HELPLINE: 877-995-5247





THE NCO LEADERSHIP CENTER OF EXCELLENCE
 proudly supports
 Sexual Harassment/Assault Response and Prevention
 #NotInOurArmy
 as of July 7, 2021




SLS

Senior Leader Sustainment

Spouse Services

The **Senior Leader Sustainment** Department offers spouses of resident students **customized medical assessment** and educational environment. These assessments will **enhance spouses' understanding** of the complex interplay between health, fitness, and readiness.

Services We Provide

We create a tailored individualized plan based on the comprehensive out-brief. We can implement measures to optimize performance based on finding to include;

- Health Assessment
- Blood Pressure Check
- VO2 Max
- Sleep Hygiene
- Referrals
- Nutrition Planning
- Fitness Planning
- Performance Testing
- Lab Interpretation
- Weight Management
- Body Composition
- Wellness/Patient Education

Contact Information:

Exercise Physiologist;

915-742-8013

Senior Leader Sustainment Email

usarmy.bliss.medcom-wbamc.mbx.senior-leader-sustainment@mail.mil

Note; The student assessment is our priority. However, services are open to spouses permitting time and availability.



Senior Leader Sustainment

FIND US ON THE WEB

NCOCOE Webpage

<https://www.ncolcoe.army.mil/>

Fort Bliss Welcome Center

<https://home.army.mil/bliss/index.php/my-fort/all-services/military-personnel-division/welcome-center>

MWR

<https://bliss.armymwr.com/>

Ft Bliss ACS

<https://bliss.armymwr.com/programs/army-community-service>

School Support Services

<https://bliss.armymwr.com/programs/school-support-services>

Spouse Employment Resources

<https://www.armymwr.com/programs-and-services/personal-assistance/employment-readiness-program/army-spouse-employment-career-and-education>

1st Armored Division Facebook



Fort Bliss Garrison Facebook



Fort Bliss Spouse Association Facebook



WBAMC Hospital Website





THE NCO LEADERSHIP CENTER OF EXCELLENCE

DRIVING CHANGE FOR NCO AND
ENLISTED SOLDIER EDUCATION SINCE
1972